

# TUITION & FEES

7:00 A.M. - 6:00 P.M.

## ANNUAL NON-REFUNDABLE FEES

### \$100 Registration Fee

### \$50 Supply Fee

The \$100 Registration Fee is due during pre-enrollment for currently enrolled students and at the time of enrollment for new students. It secures for your child a place in a classroom. The \$ 50 Supply Fee is due by the first day of class, Monday, August 24, 2009. This fee helps defray the cost of consumable materials and supplies. This fee is per child. It is non-refundable and non-transferable.

## TUITION

CLASSROOM	APPROXIMATE AGE RANGE	ROOM NUMBERS	CPUMC MEMBERS*	NON-MEMBERS
Infant Rooms	6 weeks-18 months	Baby House	\$170.00	\$195.00
Toddler Rooms	12 months-3-year-olds	1, 2, 3, 7, 8 & 11	\$145.00	\$170.00

**Instead of writing weekly checks, ask your bank about automatic bill pay. This will allow you to have your child's tuition paid to the school directly from your bank.**

We are a full-time facility. We pay full-time employees in order to provide a consistent environment for the children. Tuition is due by 6 pm on the first business day of each week. If your child is absent that day, tuition is due the first day he/she returns to school. Tuition will not be pro-rated for days missed because of illness or partial weeks due to holidays. Tuition payments are based on an annual tuition rate, equally divided into weekly payments. Teachers must be paid whether children are present or not.

Parents, whose children are enrolled before March 1<sup>st</sup>, are granted two weeks out of each school year (August 2009-August 2010) to be designated as VACATION WEEKS, for which they will pay one-half their regular tuition. This vacation time must be taken in increments of five consecutive days. Parents enrolling their children March 1<sup>st</sup> or later, will be granted one vacation week to be taken before August 2010. A Vacation Request Form must be submitted to the Front Office. Vacation weeks may not be carried forward to the next school year. Parents will pay no tuition the full week of Christmas Break (December 28<sup>th</sup> -January 1<sup>st</sup> ).

- # Families with more than one child enrolled will receive a 10% discount on the combined tuition (this excludes children in our Primary School).
- # Accounts must be paid in full by 6 p.m. on Monday of each week. If not, there will be a \$20.00 late fee charged.
- # Because of the financial obligations and the need to work within our budget, we will no longer accept post-dated checks nor will we hold checks for delayed deposit.
- # If a child's tuition is two weeks in arrears, we will not permit the child to return to school until the account is paid in full.
- # NSF checks that are returned to us must be reimbursed in cash and an additional \$20.00 charge is added. After 2 NSF checks are received, payment is required in cash.
- # Parents of children who have not been picked up by 6:00 p.m. will be charged \$1.00 for every minute after closing. The rate will be doubled for more than one child in the family.
- # Refunds are not available. Any overpayment of fees will be credited to your account. If a child is withdrawn with a credit on the account, those monies are forfeited to the school. No refund checks will be written at any time.
- # Tuition for the week a child is absent from the Centre is due the day the child returns.
- # We require a two-week notice when your child withdraws from our Centre. Parents are responsible for two weeks' tuition past the notice of withdrawal.
- # Our Centre accepts all children, regardless of race, creed, or national origin; however, we are a Christian facility and our policies and procedures as well as the foundation of our educational programs are based upon basic Biblical principles.

**\*In order to receive the CPUMC Church member discount, parents must attend CPUMC church services on a regular basis and be actively involved in church ministries (serve on a committee, in music ministry, teach Sunday School, etc.). Membership in our church family is not merely placing names on a roll; it is a commitment to the worship and fellowship of the saints. This discount is extended as a courtesy to church members and an encouragement to tithe.**